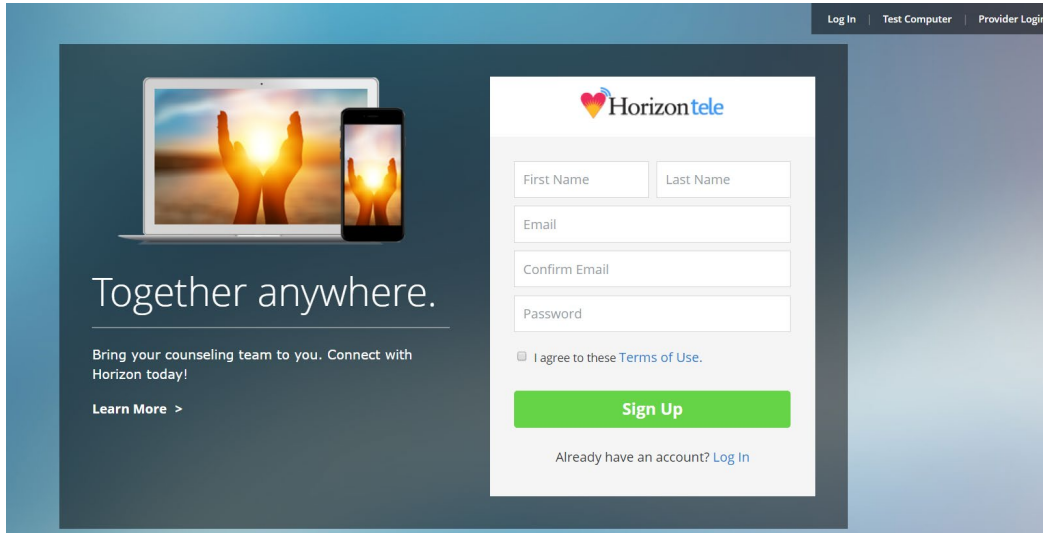


## Telehealth Enrollment using a Laptop or Desktop Computer:

\*This is different if you are using the HorizonTele application for a smart device.

1. Using Google or Internet Explorer, go to [www.horizontelehealth.org](http://www.horizontelehealth.org). This takes you to the home screen to register.

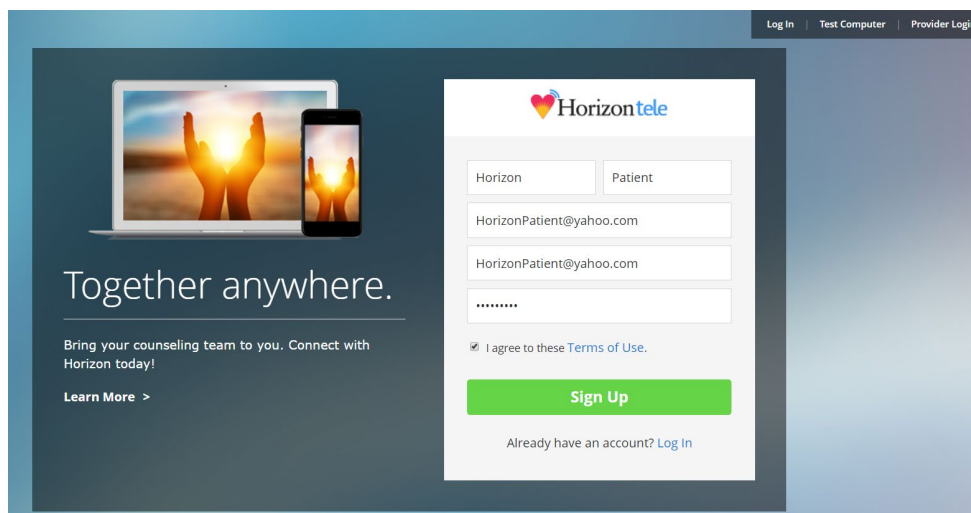


The screenshot shows the HorizonTele website's registration page. On the left, there is a banner with the text "Together anywhere." and "Bring your counseling team to you. Connect with Horizon today!" Below this is a "Learn More >" link. On the right, there is a registration form with the following fields: "First Name", "Last Name", "Email", "Confirm Email", and "Password". There is a checkbox for "I agree to these Terms of Use." and a green "Sign Up" button. At the bottom of the form, it says "Already have an account? [Log In](#)". The top right corner of the page has links for "Log In", "Test Computer", and "Provider Login".

2. To register, enter your first name, last name, email, password, and check the box to agree to the terms of use.

Note: Your password must be at least 7 characters and must contain at least one letter and one number. You will need your password each time you log in to Horizon tele.

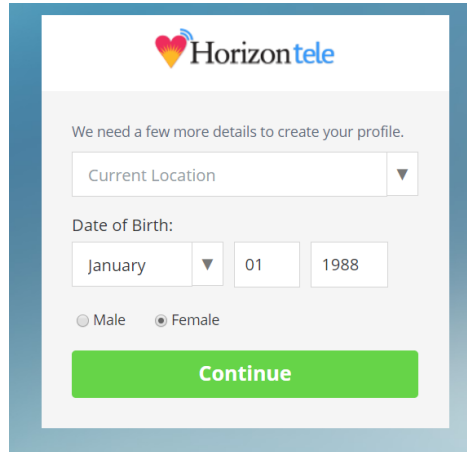
\*Remember to write this information down and keep it in a safe spot you will be able to find the next time you log-in.



The screenshot shows the same registration page as above, but with the form filled out. The "First Name" field contains "Horizon" and the "Last Name" field contains "Patient". The "Email" field contains "HorizonPatient@yahoo.com" and the "Confirm Email" field also contains "HorizonPatient@yahoo.com". The "Password" field is filled with seven asterisks. The "I agree to these Terms of Use." checkbox is checked. The green "Sign Up" button is still visible. The "Already have an account? [Log In](#)" link is also present. The top right corner of the page has links for "Log In", "Test Computer", and "Provider Login".

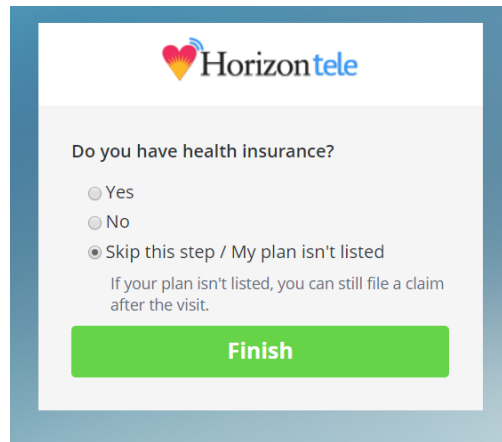
Revised 10.31.2019

3. Enter the state in which you currently live, your date of birth, and gender.



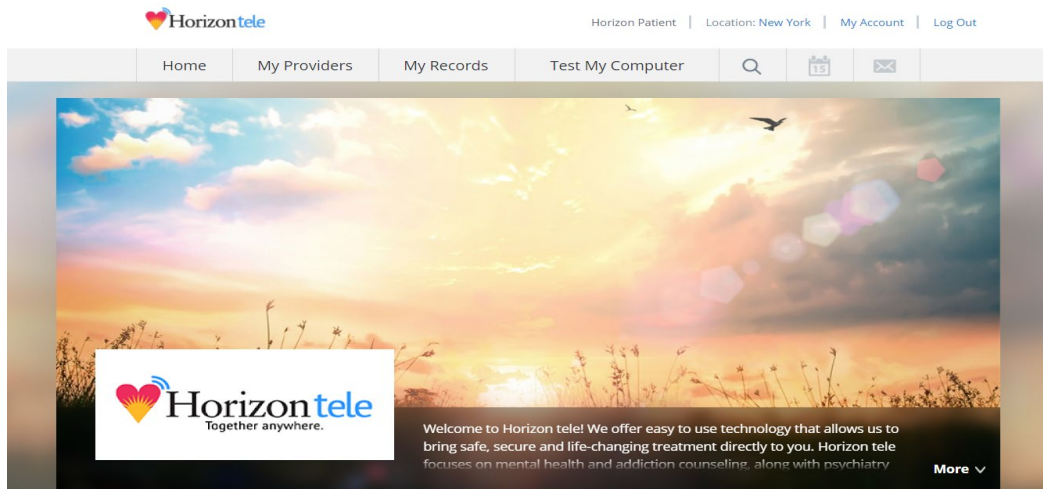
The screenshot shows a web form for creating a profile. At the top is the Horizon tele logo. Below it, the text reads "We need a few more details to create your profile." The form includes a dropdown menu for "Current Location", a "Date of Birth" section with three input fields (Month: January, Day: 01, Year: 1988), and radio buttons for "Male" and "Female" (with "Female" selected). A green "Continue" button is at the bottom.

4. For the health insurance questions – you can select “skip this step.”



The screenshot shows a question: "Do you have health insurance?". There are three radio button options: "Yes", "No", and "Skip this step / My plan isn't listed" (which is selected). Below the options, a note states: "If your plan isn't listed, you can still file a claim after the visit." A green "Finish" button is at the bottom.

5. Once you have successfully enrolled, you will arrive at this screen.



Revised 10.31.2019